

Titus County
Training & Travel Authorization Form



Person requesting training: Ashlyne Leshner

Job Title: Dispatcher

Date of request: (Must be 30 days prior to training) 08/06/2015

1. Title of conference, seminar or training Basic Telecommunicator Course
2. Destination/location of training Titus County Sheriff's Office
3. Is training Mandatory Yes or optional _____ ?
4. Dates of training: Ashlyne has 45 days to complete course online to _____
5. Dates of actual travel: N/A
6. Cost of Registration. \$\$75.00
7. Total cost of meals (\$40.00 per day): \$0.00
8. Total Cost of Hotel/Motel accommodations \$0.00
9. Will you travel by carpooling or by your personal vehicle? N/A
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: N/A or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$75.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *Tim Dignan*

Date: 8-6-2015

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Auditor Office

AUG 06 2015

Received

Titus County Training & Travel Authorization Form

John Mark will carry check with him. Do not mail rec. check

Person requesting training: John Mark Cobern

Job Title: TITUS CO. ATT.

Date of request: (Must be 30 days prior to training) 8/6/15

1. Title of conference, seminar or training Legislative update
2. Destination/location of training MCKINNEY, TEXAS
3. Is training Mandatory yes or optional ?
4. Dates of training: 8/27 to 8/27
5. Dates of actual travel: 8/27
6. Cost of Registration. \$ 100.00
7. Total cost of meals (\$ per day): \$
8. Total Cost of Hotel/Motel accommodations \$ 0
9. Will you travel by carpooling or by your personal vehicle? Carpooling
If carpooling, will the vehicle used be your personal vehicle? NO
10. Approximate total cost of travel: or the approximate total miles to be claimed
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: [Signature] Date: 5 Aug 15

County Judge _____ Date _____

Commissioner, Precinct 1 _____ Date _____

Commissioner, Precinct 2 _____ Date _____

Commissioner, Precinct 3 _____ Date _____

Commissioner, Precinct 4 _____ Date _____

Paul will take Registration with him.

Titus County Training & Travel Authorization Form

Auditor Office
AUG 06 2015
Received

Person requesting training: PAUL R. LINDSEY
Job Title: INVESTIGATOR CO. ATTORNEYS OFFICE
Date of request: (Must be 30 days prior to training) 8/27/15

1. Title of conference, seminar or training LEGISLATIVE UPDATE
2. Destination/location of training McKINNEY, TEXAS
3. Is training Mandatory YES or optional ?
4. Dates of training: 8/27 to 8/27/15
5. Dates of actual travel: 8/27
6. Cost of Registration. \$ 100.00
7. Total cost of meals (\$ 0 per day): \$ 0
8. Total Cost of Hotel/Motel accommodations \$ 0
9. Will you travel by carpooling or by your personal vehicle? USE County Vehicle
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: 30.00 FOR GAS or the approximate total miles to be claimed 200 miles
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. 130.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: [Signature] Date: 7 Aug 15

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date